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**CITY OF COLUMBIA**  
**DESIGN/DEVELOPMENT REVIEW COMMISSION**  
**July 8, 2021**  
**Regular Session (Virtual) – 4pm.**  
**Minutes**

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**Members Present:** James Baker, Mary Beth Sims Branham, Bob Broom, Sanford Dinkins, Chloe Jaco, Andrew Saleeby

**Members Absent:** Ashley Johnson, Angi Fuller Wildt, Taylor Wolfe

**Staff:** Lucinda Statler, Rachel Walling, Andrew Livengood, Megan McNish, Skye Robinson Barnes

## **I. CALL TO ORDER**

Meeting was called to order at 4:00PM by Chairperson Chloe Jaco. Ms. Jaco noted the virtual forum and explained methods of access by the public to the meeting. Ms. Statler also noted how the public could participate in the following ways:

- a. Watching the live stream through CityTV accessed at <https://www.youtube.com/user/ColumbiaSCGovernment>
- b. Email: The public may submit letters and statements via email to [cocboardmeeting@columbiasc.gov](mailto:cocboardmeeting@columbiasc.gov) leading up to and/or during the meeting as this account will be monitored during the meetings. Please note that to allow for timely and equal participation for all commenters, there is a 500-word maximum to emails/letters requested to be read into the record.
- c. Phoning 855-925-2801 and entering the meeting code 4287 with three options to speak
  - i. (star one) \*1 will allow you to listen
  - ii. (star two) \*2 will allow you to record a voice mail message that will be read into the record
  - iii. (star three) \*3 will allow a participant to be placed in a queue, so they may speak live when prompted.
- d. Virtual Participation by joining the meeting on the web at <https://publicinput.com/COCDDRC-Jul2021>

Roll call, quorum established.

Ms. Statler noted that there were no changes to the agenda. She then proceeded with review of the Consent Agenda.

## **II. CONSENT AGENDA**

### **DESIGN/ HISTORIC**

- 1. 3017 Kirkwood Road** (TMS# 13804-12-09) Request for a Certificate of Design Approval for exterior changes. *Oakwood Court Architectural Conservation District*  
**STAFF RECOMMENDATIONS:**

Staff finds that the request for exterior changes at 3017 Kirkwood Road is in keeping with Section VIII (5) of the Oakwood Court Architectural Conservation District Design Guidelines and **recommends granting a Certificate of Design Approval** with all details deferred to staff.

## APPROVAL OF MINUTES

### June Minutes

Ms. Jaco paused for public input.

Megan McNish, preservation planner, noted that no emails had been received in regard to items on the consent agenda.

Andrew Livengood, staff, noted there were no callers or voicemails regarding the consent agenda.

Motion by Mr. Dinkins to approve the June 10, 2021 meeting minutes and the July 8, 2021 Consent Agenda with all details deferred to staff.

Motion seconded by Mr. Saleeby. Roll call vote taken. Motion passes 6-0.

### III. REGULAR AGENDA DESIGN/HISTORIC HISTORIC

1. **1707 Heyward Street** (TMS# 11306-07-29) Request for a Certificate of Design Approval for exterior changes. *Wales Garden Architectural Conservation District*

Rachel Walling, preservation planner, presented the request.

#### **STAFF RECOMMENDATIONS:**

Staff finds that the request to limewash the brick at 1707 Heyward Street is not in keeping with Section VII of the Wales Garden Architectural Conservation District Design Guidelines as it would alter an original feature that is important to defining the overall historical character of the building, and **recommends denial of the request.**

Chuck Hartley, contractor, presented the request.

Thomas Kibler, property owner, added to the presentation.

Mr. Saleeby, Mr. Dinkins, Ms. Sims Branham, Ms. Jaco, and Mr. Broom discussed the request.

Molly Hamrick, property owner, spoke on the request.

Ms. Walling responded to comments from Commissioners.

Ms. McNish read into the record an email from Guy Jones in support of staff's evaluation.

Mr. Livengood noted that there were no live callers or voicemails.

**Motion by Mr. Dinkins to deny the request for a Certificate of Design Approval for exterior changes located at 1707 Heyward Street because it is not in keeping**

with Section VII of the Wales Garden Architectural Conservation District guidelines.

Motion seconded by Mr. Broom. Roll call vote taken. Motion passes 6-0.

**IV. OTHER BUSINESS**

- Introduction of new Land Use Boards Coordinator, Skye Robinson Barnes
- Meeting will be moving to in-person in August and will be held at the Busby Street Community Center.
- Please remember to complete your required training hours.

**V. ADJOURN**

There being no further business, motion to adjourn by Mr. Dinkins.

Motion seconded by Ms. Sims Branham.

Meeting adjourned at 4:51PM.



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Chairperson

Aug 12, 2021

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Date

Respectfully submitted  
Planning and Development Services Department