
CITY OF COLUMBIA
DESIGN/DEVELOPMENT REVIEW COMMISSION
March 11, 2021
Regular Session (Virtual) – 4pm.
Minutes

Members Present: James Baker, Bob Broom, Sanford Dinkins, Angi Fuller Wildt, Chloe Jaco, Ashley Johnson, Andrew Saleeby, Tom Savory, Taylor Wolfe

Members Absent:

Staff: Amy Moore, Lucinda Statler, Rachel Walling, Andrew Livengood, Megan McNish, Kristina Poston

I. CALL TO ORDER

Meeting was called to order at 4:03PM by Chairperson Chloe Jaco. Ms. Jaco noted the virtual forum and explained methods of access by the public to the meeting. Ms. Moore also noted how the public could participate in the following ways:

- a. Watching the live stream through CityTV accessed at <https://www.youtube.com/user/ColumbiaSCGovernment>
- b. Email: The public may submit letters and statements via email to cocboardmeeting@columbiasc.gov leading up to and/or during the meeting as this account will be monitored during the meetings. Please note that to allow for timely and equal participation for all commenters, there is a 500-word maximum to emails/letters requested to be read into the record.
- c. Phoning 855-925-2801 and entering the meeting code 5651 with three options to speak
 - i. (star one) *1 will allow you to listen
 - ii. (star two) *2 will allow you to record a voice mail message that will be read into the record
 - iii. (star three) *3 will allow a participant to be placed in a queue, so they may speak live when prompted.
- d. Virtual Participation by joining the meeting on the web at <https://publicinput.com/COCDDRC-March>

Roll call, quorum established.

Ms. Moore noted changes to the agenda. She then proceeded with review of the Consent Agenda.

II. CONSENT AGENDA

DESIGN/ HISTORIC

1. **310 Laurel Lane** (TMS# 09107-16-04) Request for Certificate of Design Approval for New Construction. *Earlewood Protection Area A*

STAFF RECOMMENDATIONS:

Staff finds that the proposed new construction in the Earlewood Protection Area, Area A located at 310 Laurel Hill Lane is generally in keeping with Section VI and VII of the Design Guidelines. Staff recommends granting a Certificate of Design Approval with the following conditions:

- Staff recommends that windows be added to both, second story side elevations.
 - All other details deferred to staff.
2. **415 Harden Street** (TMS# 11311-03-08) Request for Certificate of Design Approval for addition and site improvements. *Individual Landmark*

STAFF RECOMMENDATIONS:

Staff finds that the project at 415 Harden Street complies with Sec. 17-674(d) of the City Ordinance and recommends granting a Certificate of Design Approval with the following conditions:

- Staff to work with the architect on the materials and configuration of the garage doors;
 - Staff to work with the architect on the materials and details of the multi-pane window;
 - All details deferred to staff.
3. **1420 Woodrow Street** (TMS# 11415-15-16) Request for Certificate of Design Approval for an addition and new construction of an accessory structure and request for preliminary certification for the Bailey Bill. *Melrose Heights/Oak Lawn Architectural Conservation District*

STAFF RECOMMENDATIONS:

Staff finds that the proposed addition will not be largely visible due to location on the property and its proximity to privacy fences. Staff finds that the design of the proposed addition and accessory structure at 1420 Woodrow Street complies with Sections V and VI of the Melrose Heights/ Oak Lawn Architectural Conservation District design guidelines and with Sec. 17-698 of the City Ordinance and recommends granting a Certificate of Design Approval, with the following conditions:

- Window will be wood or aluminum clad with exterior muntins and details will be submitted to staff for approval;
- Siding will be smooth cement fiberboard;
- Garage door will be submitted to staff for approval;
- All other details deferred to staff.

Staff finds that the project at 1420 Woodrow Street complies with Sec. 17-698 of the City Ordinance and recommends granting preliminary certification for the Bailey Bill with the following conditions:

- The project meeting or exceeding the 20% investment threshold requirements for qualified rehabilitation expenses;
- All work meeting the standards for work as outlined in Section 17-698;
- All details deferred to staff.

APPROVAL OF MINUTES

February Minutes

Ms. Jaco paused for public input. Being none, Ms. Jaco asked for a motion.

Motion by Mr. Savory to approve the Consent Agenda with all staff recommendations as well as the February Meeting Minutes.

Motion seconded by Mr. Saleeby. Roll call vote taken. Motion passes 9-0.

III. REGULAR AGENDA DESIGN/HISTORIC

URBAN DESIGN

1. **3452 North Main Street** (TMS# 09012-07-01) Request for Certificate of Design Approval for new construction. *North Main Corridor Urban Design District*

Lucinda Statler, planning administrator, presented the request.

STAFF RECOMMENDATIONS:

Staff recommends approval of the request, with details deferred to staff.

Ms. Statler noted that the architect, Josh Bucher with Lambert Architecture, was available to answer questions if needed.

Ms. Jaco paused for public input and D/DRC comments. Being none, Ms. Jaco asked for a motion.

Motion by Mrs. Johnson for the D/DRC to approve the request for new construction at 3452 N. Main Street with details deferred to staff, taking into consideration the application materials provided and the North Main Corridor Design Guidelines.

Motion seconded by Ms. Fuller Wildt. Roll call vote taken. Motion passes 9-0.

HISTORIC

2. Vacant lot adjacent 2225 Rembert Street (TMS# 09012-09-13) Request for a Certificate of Design Approval for site improvements, appeal to a staff decision. **DEFERRED** *Elmwood Park Architectural Conservation District.*
3. Recommendation to amend Sec. 17-674 of the Columbia Code of Ordinances to amend (d) Criteria for review of design of structures and sites.

Amy Moore, principal planner, introduced the request for the amendment of the ordinance.

STAFF RECOMMENDATIONS:

Staff advises for a recommendation for approval.

Ms. Jaco paused for public input and D/DRC comments. Being none, Ms. Jaco asked for a motion.

Motion by Mrs. Johnson to adopt the newly proposed language to amend Section 17-674(d) 1c of the Columbia Code of Ordinances to state the following: An opening and its configuration which have gained historic significance in their own right may be replicated in an opening on the same elevation of a given structure where the existing configuration is not original, maintaining the dimensions of the historic opening.

Motion seconded by Mr. Savory.

Clarification from Ms. Moore that a recommendation to Council is needed

Amended motion by Mrs. Johnson to recommend to City Council that the newly proposed language amending Section 17-674(d) 1c of the Columbia Code of Ordinances be changed to state the following: An opening and its configuration which have gained historic significance in their own right may be replicated in an opening on the same elevation of a given structure where the existing configuration is not original, maintaining the dimensions of the historic opening.

Second by Mr. Savory.

Roll call vote taken. Motion passes 9-0.

IV. OTHER BUSINESS

V. ADJOURN

There being no further business, meeting adjourned at 4:22PM.



Chairperson

Apr 8, 2021

Date

Respectfully submitted
Planning and Development Services Department