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**CITY OF COLUMBIA**  
**DESIGN/DEVELOPMENT REVIEW COMMISSION**

March 12, 2020

**Regular Session – 4:00 PM**

1737 Main Street, Columbia, SC  
3<sup>rd</sup> Floor, Council Chambers

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Paul Bouknight   Robert Broom   Sanford Dinkins   Angi Fuller Wildt  
Chloe Jaco   Ashley Johnson   Tom Savory

Please note that any inquiries regarding these or other projects may ONLY be directed to staff,  
reachable at 803-545-3222, in order to avoid ex parte communications with commission members

**\*\* Prior to entering the meeting please turn all electronic devices  
(cell phones, pagers, etc.) to a silent, vibrate or off position.\*\***

**I. CALL TO ORDER**

**II. CONSENT AGENDA  
DESIGN/ HISTORIC**

1. [1619 Sumter Street](#) (TMS# 09014-04-04) Request for Certificate of Design Approval for exterior changes and request for preliminary certification for the Bailey Bill. *Columbia Commercial National Register Historic District*
2. [1412 Shirley Street](#) (TMS# 13902-08-10) Request for Certificate of Design Approval for new construction. *Melrose Heights/Oak Lawn Architectural Conservation District*
3. [926 Harden Street](#) (TMS# 11405-07-17) Request for Certificate of Design Approval for new construction *Five Points Urban Design District*
4. [1401-1431 Assembly Street and 1011-1019 Washington Street](#) (TMS # 09013-03-01, 06, 07, 08, 09, 10, 11, 12, 13) Request for Certificate of Site Plan Approval for new construction. *City Center Design/Development District*

**APPROVAL OF MINUTES**

[February 7, 2020 Special Called Meeting Minutes](#)

[February 13, 2020 Minutes](#)

**III. REGULAR AGENDA  
URBAN DESIGN**

1. [1401-1431 Assembly Street and 1011-1019 Washington Street](#) (TMS # 09013-03-01, 06, 07, 08, 09, 10, 11, 12, 13) Request for Certificate of Design Approval for new construction. *City Center Design/Development District*
2. [1600-1620 Gervais Street](#) (TMS# 11401-09-01, 03, 05, 08) Request for Certificate of Site Plan Approval for new construction. *City Center Design/Development District*
  - i. [Exhibit: Letters submitted regarding the proposed development](#)
3. [1600-1620 Gervais Street](#) (TMS# 11401-09-01, 03, 05, 08) Request for Certificate of Design Approval for new construction. *City Center Design/Development District*
  - i. [Exhibit: Letters submitted regarding the proposed development](#)

4. [1000-1014 Lady Street and 1218 Park Street](#) (TMS# 09013-09-01, 02, 04, 22)  
Request for Certificate of Design Approval for new construction. *City Center Design/Development District*

#### **HISTORIC**

5. [3024 Kershaw Street](#) (TMS# 13902-09-18) Request for Certificate of Design Approval for exterior changes. *Melrose Heights/Oak Lawn Architectural Conservation District*

#### **IV. OTHER BUSINESS**

#### **V. ADJOURN**

### **CORRESPONDENCE**

Please be advised that, because of the amount of information provided to board members at and in advance of the public hearing, it is difficult for those persons to absorb written information presented at the actual public hearing. As such, staff will forward written comments to the board members in advance of the public hearing provided those comments are submitted by **Wednesday, March 4**, the week prior to the public hearing. This offer is a courtesy and is not intended in any way, shape, or form to discourage persons from communicating with board members at the actual public hearing.

### **CONSENT AGENDA**

The Design Development Review Commission uses the consent agenda to approve non-controversial or routine matters by a single motion and vote. Examples of such items include residential site improvements such as fences, minor exterior changes, or signage. If a member of the DDRC or the general public wants to discuss an item on the consent agenda (at the beginning of the meeting), that item is removed from the consent agenda and considered during the meeting. The DDRC then approves the remaining consent agenda items.

### **MEETING FORMAT**

Applicants with requests before the DDRC are allotted a presentation time of 10 minutes. This time should include but is not limited to an overview of the project, case history, and any pertinent meetings held regarding the request. This time also includes all persons presenting information on behalf of the applicant such as attorneys, engineers, and architects. This time limit does not include any questions asked by the DDRC or staff regarding requests. **PLEASE NOTE: all** materials for a submission are due at the deadline date; any new materials handed out at the meeting by the applicant may result in a deferral to allow the Commission adequate time for review. Also, the applicant must provide ten copies of any new material for the DDRC and staff at the meeting.

Members of the general public are given the opportunity to address their concerns in intervals of 2 (two) minutes. **Anyone wishing to give testimony will be sworn in at the beginning of the meeting, and should sign in at the podium for the official record.**

The DDRC reserves the right to amend these procedures on a case-by-case basis.

### **PUBLIC MEETING ACCOMMODATIONS**

It is the policy of the City of Columbia that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the Americans with Disabilities Act (ADA), please call the City's ADA Coordinator at (803) 545-3009 or e-mail [Gardner.Johnson@columbiasc.gov](mailto:Gardner.Johnson@columbiasc.gov) as soon as possible but no later than 48 hours before the scheduled meeting or event to request an accommodation.