
CITY OF COLUMBIA

DESIGN/DEVELOPMENT REVIEW COMMISSION

March 11, 2021

Regular Session – 4:00 PM

In the interest of public health and as authorized by City Council Ordinance 2020-032, the City of Columbia Design/Development Commission will conduct a virtual meeting using video conferencing technology on **Thursday, March 11, 2021**. Members of the Board will have the ability to remotely participate in voting and operational procedures via telephone or other means of electronic communication.

Accordingly, members of the public and/or media who want to observe the meetings may do so remotely by:

- a. Watch: The public may stream the meetings through CityTV accessed at <https://www.youtube.com/user/ColumbiaSCGovernment>.
- b. Email: The public may submit letters and statements via email to cocboardmeeting@columbiasc.gov leading up to and/or during the meeting as this account will be monitored during the meetings. Please note that to allow for timely and equal participation for all commenters, there is a 500-word maximum to emails/letters requested to be read into the record.
- c. Phone: The public may participate via phone. You may call: 855-925-2801. The meeting code: **5651**. Those participating by phone will receive three options on how to participate:
 - (star one) *1 will allow you to listen
 - (star two) *2 will allow you to record a voice mail message that will be read into the record.
 - (star three) *3 will allow a participant to be placed in a queue, so they may speak live when prompted.
- d. Virtual participation via the web: The public may join the virtual meeting on the web at <https://publicinput.com/COCDRC-March>

As this is an ever-evolving situation, please continue to monitor www.columbiasc.gov for additional information. Review of applications prior to release of the final hyperlinked agenda can be requested by calling 803.545.3333 or by email to amy.moore@columbiasc.gov. For additional information please visit our website at www.columbiasc.net/planning-boards-commissions.

James Baker Robert Broom Sanford Dinkins Angi Fuller Wildt
Chloe Jaco Ashley Johnson Andrew Saleeby Tom Savory Taylor Wolfe

Please note that any inquiries regarding these or other projects may ONLY be directed to staff, reachable at 803-545-3222, in order to avoid ex parte communications with commission members.

**** Prior to participating in the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.****

I. CALL TO ORDER

**II. CONSENT AGENDA
DESIGN/ HISTORIC**

1. [310 Laurel Hill Lane](#) (TMS# 09107-16-04) Request for Certificate of Design Approval for New Construction. *Earlewood Protection Area A*
2. [415 Harden Street](#) (TMS# 11311-03-08) Request for Certificate of Design Approval for addition and site improvements. *Individual Landmark*
3. [1420 Woodrow Street](#) (TMS# 11415-15-16) Request for Certificate of Design Approval for an addition and new construction of an accessory structure and request for preliminary certification for the Bailey Bill. *Melrose Heights/Oak Lawn Architectural Conservation District*

APPROVAL OF MINUTES

[February Minutes](#)

**III. REGULAR AGENDA
URBAN DESIGN**

1. [3452 N Main](#) (TMS# 09012-07-01) Request for Certificate of Design Approval for new construction. *North Main Corridor Urban Design District*

HISTORIC

2. [Vacant lot adjacent 2225 Rembert Street](#) (TMS# 09012-09-13) Request for a Certificate of Design Approval for site improvements, appeal to a staff decision. *Elmwood Park Architectural Conservation District.*
3. Recommendation to [amend Sec. 17-674 of the Columbia Code of Ordinances](#) to amend (d) Criteria for review of design of structures and sites.

IV. OTHER BUSINESS

V. ADJOURN

CORRESPONDENCE

Please be advised that because of the amount of information provided to board members, and because the DDRC meetings are being held remotely and written communications cannot be distributed at these meetings, staff encourages members of the public who would like to submit written communication as part of the public record to do so in advance of the meeting if possible.

- If written comments are received prior to Wednesday, March 3rd, these comments will be published with the DDRC packets and will be distributed to Commissioners the week prior to the meeting.
- If written comments are received after Wednesday, March 3rd and before 4pm Wednesday, March 10th, they will be forwarded to DDRC Commissioners for their perusal.
- Statements submitted after 4pm Wednesday, March 10th will be read into the record. These will have a 500-word limit to allow for timely and equitable participation among all members of the public who wish to comment on a project. If longer written communication is desired, then that may be submitted as indicated above. There are also opportunities to leave voice mails or speak live during the meeting.

CONSENT AGENDA

The Design Development Review Commission uses the consent agenda to approve non-controversial or routine matters by a single motion and vote. Examples of such items include residential site improvements such as fences, minor exterior changes, or signage. If a member of the DDRC or the general public wants to discuss an item on the consent agenda (at the beginning of the meeting), that item is removed from the consent agenda and considered during the meeting. The DDRC then approves the remaining consent agenda items.

MEETING FORMAT

Applicants with requests before the DDRC are allotted a presentation time of 10 minutes. This time should include but is not limited to an overview of the project, case history, and any pertinent meetings held regarding the request. This time also includes all persons presenting information on behalf of the applicant such as attorneys, engineers, and architects. This time limit does not include any questions asked by the DDRC or staff regarding requests. PLEASE NOTE: **all** materials for a submission are due at the deadline date; any new materials presented at the meeting by the applicant may result in a deferral to allow the Commission adequate time for review.

Members of the general public are given the opportunity to address their concerns in intervals of 2 (two) minutes. **Anyone wishing to give testimony will be sworn in.** The DDRC reserves the right to amend these procedures on a case-by-case basis.

PUBLIC MEETING ACCOMMODATIONS

It is the policy of the City of Columbia that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the Americans with Disabilities Act (ADA), please call the City's ADA Coordinator at (803) 545-3009 or e-mail Gardner.Johnson@columbiasc.gov as soon as possible but no later than 48 hours before the scheduled meeting or event to request an accommodation.