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**CITY OF COLUMBIA**  
**DESIGN/DEVELOPMENT REVIEW COMMISSION**  
**May 14, 2020**  
**Regular Session – 4:00 PM**

In the interest of public health and as authorized by City Council Ordinance 2020-032, the City of Columbia Design/Development Review Commission will conduct a virtual meeting using video conferencing technology on **Thursday, May 14, 2020 at 4:00pm**. Members of the Board will have the ability to remotely participate in voting and operational procedures via telephone or other means of electronic communication.

Accordingly, members of the public and/or media who want to observe the meetings may do so remotely the day of the meeting by:

- a. Watch: The public may stream the meetings through CityTV accessed at <https://www.youtube.com/user/ColumbiaSCGovernment>.
- b. Email: The public may submit letters and statements via email to [cocboardmeeting@columbiasc.gov](mailto:cocboardmeeting@columbiasc.gov) leading up to and/or during the meeting as this account will be monitored during the meetings.
- c. Phone: The public may participate via phone. You may call: 855-925-2801. The meeting code: 8657. Those participating by phone will receive three options on how to participate:
  - (star one) \*1 will allow you to listen
  - (star two) \*2 will allow you to record a voice mail message that will be read into the record.
  - (star three) \*3 will allow a participant to be placed in a queue, so they may speak live when prompted.
- d. Virtual participation via the web: The public may join the virtual meeting on the web at <https://publicinput.com/COCDRC-May2020>

As this is an ever-evolving situation, please continue to monitor [www.columbiasc.gov](http://www.columbiasc.gov) for additional information. For additional information specific to the DDRC, please visit our website at [www.columbiasc.net/planning-boards-commissions](http://www.columbiasc.net/planning-boards-commissions). Should you have questions about an application, please email [amy.moore@columbiasc.gov](mailto:amy.moore@columbiasc.gov) or [lucindastatler@columbiasc.gov](mailto:lucindastatler@columbiasc.gov).

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Paul Bouknight Robert Broom Sanford Dinkins Angi Fuller Wildt  
Chloe Jaco Ashley Johnson Tom Savory

Please note that any inquiries regarding these or other projects may ONLY be directed to staff, reachable at 803-545-3222, in order to avoid ex parte communications with commission members

**\*\* Prior to participating in the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.\*\***

**I. CALL TO ORDER**

**II. CONSENT AGENDA  
DESIGN/ HISTORIC**

1. [415 Harden Street](#) (TMS# 11311-03-08) Request for Certificate of Design Approval for exterior changes. *Individual Landmark*
2. [Laundry Building, Bull Street Campus](#) (TMS#11404-10-04) Request for preliminary certification for the Bailey Bill and Certificate of Design Approval for exterior changes. *Pending Individual Landmark*
3. [1813 Main Street](#) (TMS# 09082-01-01 through -05, 09082-02-01 through -03, 09082-03-01 through -03, and 09082-04-01 through -49) Request for preliminary certification of the Bailey Bill and Certificate of Design Approval for exterior changes. *Pending Individual Landmark/ City Center Design Development District*
4. [1501 Hagood Avenue](#) (TMS# 11414-09-07) Request for Certificate of Design Approval for an addition and preliminary certification for the Bailey Bill. *Melrose Heights/ Oak Lawn Architectural Conservation District*
5. [1320 Melrose Heights Street](#) (TMS# 11414-05-29) Request for Certificate of Design Approval for new construction. *Melrose Heights/ Oak Lawn Architectural Conservation District*
6. [926-934 Harden Street, 907-923 Walnut Street, 2100-2104 Pendleton](#) (TMS# 11405-07-03, 04, 05, 06, 07, 17, 18, 19, 23, 26) Request for Certificate of Design Approval for new construction and site improvements *Five Points Urban Design District*

**APPROVAL OF MINUTES**

[March Minutes](#)

**III. REGULAR AGENDA  
URBAN DESIGN**

1. [550 Assembly Street](#) (TMS# 11303-11-07) Request for Certificate of Design Approval for signage; appeal to staff decision *City Center Design/ Development District*

**HISTORIC**

2. [3426 Monroe Street](#) (TMS#13802-07-04) Request for a Certificate of Design Approval for demolition. *Shandon Community Character Area*

3. 2614 Kiawah Avenue (TMS# 11314-15-06) Request for a Certificate of Design Approval for **DEFERRED** *Shandon Community Character Area*

**IV. OTHER BUSINESS**

**V. ADJOURN**

**CORRESPONDENCE**

Please be advised that because of the amount of information provided to board members, and because the DDRC meetings are being held remotely and written communications cannot be distributed at these meetings, staff encourages members of the public who would like to submit written communication as part of the public record to do so in advance of the meeting. The deadline to submit written comments is Wednesday, May 6, 2020 so that staff might include that correspondence in the DDRC packets which are emailed to commissioners the week before the meeting. This offer is a courtesy and is not intended in any way, shape, or form to discourage persons from communicating with board members during the actual public hearing.

**CONSENT AGENDA**

The Design Development Review Commission uses the consent agenda to approve non-controversial or routine matters by a single motion and vote. Examples of such items include residential site improvements such as fences, minor exterior changes, or signage. If a member of the DDRC or the general public wants to discuss an item on the consent agenda (at the beginning of the meeting), that item is removed from the consent agenda and considered during the meeting. The DDRC then approves the remaining consent agenda items.

**MEETING FORMAT**

Applicants with requests before the DDRC are allotted a presentation time of 10 minutes. This time should include but is not limited to an overview of the project, case history, and any pertinent meetings held regarding the request. This time also includes all persons presenting information on behalf of the applicant such as attorneys, engineers, and architects. This time limit does not include any questions asked by the DDRC or staff regarding requests. PLEASE NOTE: **all** materials for a submission are due at the deadline date; any new materials presented at the meeting by the applicant may result in a deferral to allow the Commission adequate time for review.

Members of the general public are given the opportunity to address their concerns in intervals of 2 (two) minutes. **Anyone wishing to give testimony will be sworn in.** The DDRC reserves the right to amend these procedures on a case-by-case basis.

## **PUBLIC MEETING ACCOMMODATIONS**

It is the policy of the City of Columbia that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the Americans with Disabilities Act (ADA), please call the City's ADA Coordinator at (803) 545-3009 or e-mail [Gardner.Johnson@columbiasc.gov](mailto:Gardner.Johnson@columbiasc.gov) as soon as possible but no later than 48 hours before the scheduled meeting or event to request an accommodation.