



# Street or Road Name Change Application and Checklist

## Checklist for All Street or Road Name Change Applications

A completed street or road name change application requires the following information. Please initial to signify that the requested information has been provided.

	Applicant Initials	Staff Initials
<b>A copy of this Application Checklist</b> , completed by the applicant.	<input type="checkbox"/>	<input type="checkbox"/>
<b>A completed and signed Application Form.</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Letters of Agency</b> for all applications where the applicant is not the owner of the subject property	<input type="checkbox"/>	<input type="checkbox"/>
<b>Approval from Richland County E 9-1-1 Addressing Coordinator</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Payment</b> of the required fee (see Unified Development Ordinance Fee Schedule)	<input type="checkbox"/>	<input type="checkbox"/>
<b>A map</b> indicating the location of the street or road that is the subject of the application.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Written Consent</b> from the majority of the property owners on the street or road being renamed	<input type="checkbox"/>	<input type="checkbox"/>

*For staff use only*

Date received (M/D/Y): \_\_\_\_/\_\_\_\_/\_\_\_\_

By: \_\_\_\_\_



# Street or Road Name Change

## Application and Checklist

### 1. Applicant Information

Name	
Company (if applicable)	
Address (street, city, state, zip)	
Phone	Email

### 2. Current Street or Road

Street or Road Name	
First Endpoint	Second Endpoint

### 3. Location of Street or Road

Please include a map that identifies the street or road that is the subject of this application.

### 4. Proposed New Street or Road Name

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### 5. Statement of Purpose

Does the current name of the street or road cause duplication of names or other conditions which tend to confuse the traveling public or the delivery of mail, orders, or messages?  Yes  No

May a change simplify marking or giving of directions to persons seeking to locate addresses?  Yes  No

Please describe any other reasons for the requested name change:

### 6. Applicant Signature

Signature	Date
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