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**CITY OF COLUMBIA**  
**DESIGN / DEVELOPMENT REVIEW COMMISSION**  
**June 16, 2022**  
**Regular Session – 4:00 PM**  
**Minutes**

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**Members Present:** Sanford Dinkins, Chloe Jaco, Philip McGuire, Bruce Greenberg, Mary Beth Branham

**Staff:** Amy Moore, Lucinda Statler, Andrew Livengood

**I. CALL TO ORDER**

The meeting was called to order at 4:00pm by Chairperson Chloe Jaco. Ms. Jaco noted the virtual forum and explained methods of access by the public to the meeting. Ms. Moore also noted how the public could participate in the following ways:

- a. Watching the live stream through CityTV accessed at <https://www.youtube.com/user/ColumbiaSCGovernment>
- b. Emailing letters or statements to [cocboardmeeting@columbiasc.gov](mailto:cocboardmeeting@columbiasc.gov), which would be monitored throughout the meeting and will be read into the record at the appropriate time.
- c. Phoning 855-925-2801 and entering the meeting code 1859 with three options to speak
  - i. (star one) \*1 will allow you to listen
  - ii. (star two) \*2 will allow you to record a voice mail message that will be read into the record
  - iii. (star three) \*3 will allow a participant to be placed in a queue, so they may speak live when prompted.
- d. Virtual Participation by joining the meeting on the web at <https://publicinput.com/COCDDRC-Jun2022>

Ms. Moore called the roll; quorum was established.

Ms. Moore noted changes to the agenda since publication including the deferral of item #4 on the Consent Agenda (2201 Lincoln Street (TMS#09012-14-15) Request for Certificate of Design Approval for exterior changes and preliminary certification of the Bailey Bill. *Elmwood Park Architectural Conservation District*) and that item #1 on the Regular Agenda (2805 Lincoln Street (TMS# 09105-12-05) Request for a Certificate of Design Approval for an accessory building. *Earlewood Protection Area A*) was moved to the Consent Agenda as the applicant had agreed to all staff recommendations. Ms. Moore proceeded with review of the consent agenda.

**II. CONSENT AGENDA  
DESIGN/ HISTORIC**

1. **1907 Pendleton Street** (TMS# 11405-14-12) Request for preliminary certification of the Bailey Bill. *University Hill Architectural Conservation District*

**STAFF RECOMMENDATIONS:**

Staff finds that the project at 1907 Pendleton Street complies with Sec. 17-2.5(y) of the City Ordinance and recommends granting preliminary certification for the Bailey Bill with the following conditions:

- The project meeting or exceeding the 20% investment threshold requirements for qualified rehabilitation expenses;

7. **1808 Catawba Street** (TMS# 11307-08-02) Request for a Certificate of Design Approval for new construction of an accessory structure. *Wales Garden Architectural Conservation District*

**STAFF RECOMMENDATIONS:**

Staff finds that the proposed garage at 1808 Catawba Street is in keeping with Section 7 of the Wales Garden Architectural Conservation District design guidelines and recommends granting a Certificate of Design Approval with all details deferred to staff.

8. **720 Olive Street** (TMS# 13804-18-10) Request for preliminary certification of the Bailey Bill. *Oakwood Court Architectural Conservation District*

**STAFF RECOMMENDATIONS:**

Staff finds that the project complies with Sec. 17-2.5(y) of the UDO and recommends granting preliminary certification of the Bailey Bill with the following conditions:

- Replacement windows will be reviewed and approved by staff prior to purchase;
- The project meeting or exceeding the 20% investment threshold requirements for qualified rehabilitation expenses;
- All work meeting the standards for work as outlined in Section 17-2.5(y);
- All details deferred to staff.

9. **729 Olive Street** (TMS# 11316-04-02) Request for a Certificate of Design Approval for new construction of an accessory structure. *Oakwood Court Architectural Conservation District*

**STAFF RECOMMENDATIONS:**

Staff finds that the proposed carport at 729 Olive Street is generally in keeping with Sections 4(8) and 5 of the Oakwood Court Architectural Conservation District design guidelines and recommends granting a Certificate of Design Approval with the following conditions:

- That the carport be moved back several feet so that the front of the carport does not align with the front of the porch, with final location approval deferred to staff; and
- All other details deferred to staff.

10. **2805 Lincoln Street** (TMS# 09105-12-05) Request for a Certificate of Design Approval for an accessory building. *Earlewood Protection Area A*

**STAFF RECOMMENDATIONS:**

Staff finds that the proposed accessory structure at 2805 Lincoln Street is partially in keeping with Sections 4 and 6 of the Earlewood Protection Area design guidelines and recommends granting a Certificate of Design Approval only with the following conditions:

- That the left elevation include at least three windows with a minimum size of 2'x3', with final configuration approval deferred to staff;
- That the garage door design be altered to better reflect the character of the house, with final door design approval deferred to staff; and
- All other details deferred to staff.

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**CITY OF COLUMBIA**  
**DESIGN/DEVELOPMENT REVIEW COMMISSION**

May 19, 2022

City Hall

Minutes

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**Members Present:** Robert Broom, Chloe Jaco, Andrew Saleeby and Taylor Wolfe

**Members Absent:** Mary Beth Sims Branham and Sanford Dinkins

**Staff:** Skye Robinson Barnes, Andrew Livengood, Erica Jaen, Amy Moore, Lucinda Statler and Rachel Walling

**I. CALL TO ORDER**

Meeting called to order at 4:02 PM by Chairperson Chloe Jaco. Ms. Jaco noted the virtual forum and explained methods of access by the public to the meeting. Ms. Moore also noted how the public could participate in the following ways:

- a. Watching the live stream through CityTV accessed at <https://www.youtube.com/user/ColumbiaSCGovernment>
- b. Email: The public may submit letters and statements via email to [cocboardmeeting@columbiasc.gov](mailto:cocboardmeeting@columbiasc.gov) leading up to and/or during the meeting as this account will be monitored during the meetings. Please note that to allow for timely and equal participation for all commenters, there is a 500-word maximum to emails/letters requested to be read into the record.
- c. Phoning 855-925-2801 and entering the meeting code 2674 with three options to speak
  - i. (star one) \*1 will allow you to listen
  - ii. (star two) \*2 will allow you to record a voice mail message that will be read into the record
  - iii. (star three) \*3 will allow a participant to be placed in a queue, so they may speak live when prompted.
- d. Virtual Participation by joining the meeting on the web at <https://publicinput.com/COCDDRC-May2022>

Roll call, quorum established.

Ms. Moore proceeded with review of the consent agenda and announced that item number three (3) on the regular agenda was relocated to the consent agenda, as applicant has agreed with staff comments.

**II. CONSENT AGENDA**

**DESIGN/ HISTORIC**

1. 1211, 1211 ½, 1213, & 1213 1/2 Maple Street (TMS# 11414-20-05) Request for preliminary certification for the Bailey Bill. *Melrose Heights/Oak Lawn Architectural Conservation District*

**STAFF RECOMMENDATIONS:**

Staff finds that the project at 1211, 1211 ½, 1213, & 1213 1/2 Maple Street complies with Sec. 17-2.5(y) of the UDO and recommends granting preliminary certification for the Bailey Bill with the following conditions:



- The modern “chimney” be designed to reflect a more historic/traditional chimney form;
- All other details deferred to staff.

Ms. Walling provided an overview of the project. Both applicant Dave Manning and project architect Robin Bracket, provided details surrounding the project and design requests. Discussion between board, staff and applicant ensued.

Pause provided for public input. No virtual input received.

Property owner and neighbor, Wayne Smith spoke in favor of the plan.

Mr. Wolfe made a motion to approve 1235 Maiden Lane request for a Certificate of Design Approval for new construction keeping with staff’s recommendation as it complies with Section 3 of the Melrose Heights/Oak Lawn guidelines with the following conditions: windows on the house to be aluminum clad windows with exterior muntins; front door design to be submitted to staff for final approval; left elevation be designed with a recessed central section to better break up the massing along this side; the modern “chimney” be designed to reflect a more historic/traditional chimney form; and all other details be deferred to staff. Mr. Saleeby seconded the motion with the amendment that the left elevation as submitted at the meeting be approved and that the condition with regard to the chimney be approved per the design submitted to staff at today’s meeting. Mr. Wolfe seconded the amendment. Roll call vote taken, motion passed 4-0.

#### IV. OTHER BUSINESS

Ms. Moore announced that City Council have appointed two (2) new board members to the DDRC.

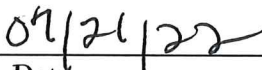
#### V. ADJOURN

Motion to adjourn by Mr. Broom.

Motion seconded by Mr. Saleeby.

Meeting adjourned at 6:51 PM.

  
Chairperson

  
Date

Respectfully submitted  
Planning and Development Services Department