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# CITY OF COLUMBIA

## DESIGN/DEVELOPMENT REVIEW COMMISSION

August 18, 2022

**Regular Session – 4:00 PM**

There will be a public meeting before the City of Columbia Design Development Review Commission on Thursday, August 18<sup>th</sup>, 2022 at 4:00pm at **City Hall Council Chambers, 1737 Main Street, Columbia, SC**. Masks and/or social distancing are encouraged but not required of all attendees within the facility.

The public may submit letters and statements via email to [CoCDDRC@columbiasc.gov](mailto:CoCDDRC@columbiasc.gov) **until noon the day before the meeting**. Please be sure to include your name and the case information, such as the address and topic of the request. These comments will be provided to D/DRC members in advance of the meeting. **Anyone wishing to participate after the written comments deadline must come to City Council Chambers to participate in person.**

For additional information please visit our website at [www.columbiasc.net/planning-boards-commissions](http://www.columbiasc.net/planning-boards-commissions).

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Mary Beth Sims Branham   Robert Broom   Sanford Dinkins   Bruce Greenberg  
Chloe Jaco   Phillip Maguire   Andrew Saleeby   Taylor Wolfe

Please note that any inquiries regarding these or other projects may ONLY be directed to staff, reachable at 803-545-3222, in order to avoid ex parte communications with commission members.

**\*\* Prior to participating in the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.\*\***

### I. CALL TO ORDER

### II. CONSENT AGENDA DESIGN/ HISTORIC

1. [1305 Hagood Avenue](#) (TMS# 11414-11-10) Request for a Certificate of Design Approval for an addition. *Melrose Heights/Oak Lawn Architectural Conservation District*
2. [2401-2403 Sumter Street](#) (TMS# 09113-13-11) Request for preliminary certification for the Bailey Bill. *Cottontown/Bellevue Architectural Conservation District*
3. [2201 Lincoln Street](#) (TMS# 09012-14-15) Request for a Certificate of Design Approval for an addition and preliminary certification of the Bailey Bill. *Elmwood Park Architectural Conservation District*

### APPROVAL OF MINUTES

[July Minutes](#)

**III. REGULAR AGENDA  
URBAN DESIGN**

1. [705 Elmwood Avenue](#) (TMS# 09011-01-11) Request for Certificate of Design Approval for new sign (appeal staff decision). *City Center Design Development District*

**HISTORIC**

2. [1315 Woodrow Street](#) (TMS# 11414-05-06) Request for a Certificate of Design Approval for exterior changes. *Melrose Heights/Oak Lawn Architectural Conservation District*

**DEFERRED**

**IV. OTHER BUSINESS**

**V. ADJOURN**

**CORRESPONDENCE**

Please be advised that because of the amount of information provided to board members, staff encourages members of the public who would like to submit written communication as part of the public record to do so in advance of the meeting if possible.

- If written comments are received prior to Wednesday, August 10<sup>th</sup>, these comments will be published with the D/DRC packets and will be distributed to Commissioners the week prior to the meeting.
- If written comments are received after Wednesday, August 10<sup>th</sup> and before 12pm Wednesday, August 17<sup>th</sup>, they will be forwarded to D/DRC Commissioners for their perusal.

**CONSENT AGENDA**

The Design/Development Review Commission uses the consent agenda to approve non-controversial or routine matters by a single motion and vote. Examples of such items include residential site improvements such as fences, minor exterior changes, or signage. If a member of the D/DRC or the general public wants to discuss an item on the consent agenda (at the beginning of the meeting), that item is removed from the consent agenda and considered during the meeting. The D/DRC then approves the remaining consent agenda items.

**MEETING FORMAT**

Applicants with requests before the DDRC are allotted a presentation time of 10 minutes. This time should include but is not limited to an overview of the project, case history, and any pertinent meetings held regarding the request. This time also includes all persons presenting information on behalf of the applicant such as attorneys, engineers, and architects. This time limit does not include any questions asked by the D/DRC or staff regarding requests.

PLEASE NOTE: **all** materials for a submission are due at the deadline date; any new materials presented at the meeting by the applicant may result in a deferral to allow the Commission adequate time for review.

Members of the general public are given the opportunity to address their concerns in intervals of 2 (two) minutes. **Anyone wishing to give testimony will be sworn in.** The D/DRC reserves the right to amend these procedures on a case-by-case basis.

### **PUBLIC MEETING ACCOMMODATIONS**

It is the policy of the City of Columbia that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the Americans with Disabilities Act (ADA), please call the City's ADA Coordinator at (803) 545-3009 or e-mail [Gardner.Johnson@columbiasc.gov](mailto:Gardner.Johnson@columbiasc.gov) as soon as possible but no later than 48 hours before the scheduled meeting or event to request an accommodation.