



# Fence/Wall Permit

## Application and Checklist

[Zoning@ColumbiaSC.gov](mailto:Zoning@ColumbiaSC.gov)

### Checklist for All Fence and Wall Applications

A completed fence/wall permit application requires the following information. Please initial to signify that the requested information has been provided or is not necessary.

	Applicant Initials	Staff Initials
<b>A copy of this Application Checklist</b> , completed by the applicant	<input type="text"/>	<input type="text"/>
<b>A completed and signed Application Form</b>	<input type="text"/>	<input type="text"/>
<b>A site plan</b> (one copy, minimum 8 ½" x 11") which meets the requirements listed in this application, or a sketch can be provided on page 4 of this application	<input type="text"/>	<input type="text"/>

### Checklist for Fence/Wall Permit Applications in Certain Overlay Districts

A completed fence/wall permit application for property in the OV-FP, OV-FW, OV-5P, OV-ID, OV-NMC, OV-CC, or OV-HP districts must also include the following information:

	Applicant Initials	Staff Initials
<b>Fence or Wall Rendering</b> (one copy, minimum 8 ½" x 11") that includes: <ul style="list-style-type: none"> <li>• Color proof identifying materials and height.</li> </ul>	<input type="text"/>	<input type="text"/>

<b>Facts About Fences and Walls</b>	<b>TABLE 17-5.8 (D)(3) : MAXIMUM FENCE OR WALL HEIGHT IN REQUIRED YARDS</b>	
	REQUIRED YARD	MAXIMUM HEIGHT OF FENCE OR WALL
<i>Note: this information is not comprehensive; please consult the Zoning Ordinance Chapter 17-5.8 for more information</i>	Side or Rear Yard	<b>8 Feet</b> *Please use building permit application for a wall over 4 feet tall*
	Secondary front yard on corner lot	<b>6 Feet</b>
	Front yard, other than secondary	<b>4 Feet</b>

Per 17-5.8(c)(2) - A fence or wall shall not unreasonably impede visibility of street traffic from vehicles or exiting driveways.



# Fence/Wall Permit Application

## 1. Applicant Information

Name	
Company (if applicable)	
Address (street, city, state, zip)	
Phone	Email

## 2. Property Information

Address (including Suite/Unit/Space number, as appropriate)		
Tax Map Reference Number(s)	Zoning District	Overlay District (if applicable)
Property Owner/Business Name (if applicable)		

## 3. Property Status

To the best of your knowledge, is the property located within a flood hazard area? Yes    No

Does the proposed fence or wall unreasonably impede visibility of street traffic from vehicles or exiting driveways? §17-5.8(c)(2) Yes    No

## 4. Contractor Information

Contractor Name		City Business License #
Address (street, city, state, zip)		
Phone	Email	



# Fence/Wall Permit Application

## 5. Fence/Wall Information

Fence		
Fence Type	Location(s)	Height
<input type="checkbox"/> Wood		
<input type="checkbox"/> Metal		
<input type="checkbox"/> Aluminum		
<input type="checkbox"/> Vinyl		
<input type="checkbox"/> Other		

Wall*		
Wall Type	Location(s)	Height
<input type="checkbox"/> Brick		
<input type="checkbox"/> Masonry		
<input type="checkbox"/> Stucco		
<input type="checkbox"/> Block		
<input type="checkbox"/> Other		

**\*If a wall is 4 feet tall or taller, a building permit application must be completed and submitted to the Development Center (footing inspection required).**

## 6. Project Value

Project Value	\$
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## 7. Site Plan

Attach a site plan at least 8 ½” by 11” in size that includes the following information or use page 4 to sketch.

The site plan shall indicate:

- The location and height of fence or wall;
- The location and dimensions of boundary lines and the location of existing buildings and structures;
- The distances, clearly marked, between the fence and neighboring structures.

**By my signature, I understand that the permit applied for herein may be revoked and the fence or wall erected in conjunction with this permit may be required to be removed or modified in the event the information contained hereon is inaccurate.**

## 8. Applicant Signature (Required for review)

Signature of Applicant	
Print Name	Date



# Fence/Wall Permit

Application

DETAILED SKETCH OF PROPOSED FENCE LOCATION ON  
PROPERTY WITH PROPERTY LINES, STRUCTURES, AND  
RIGHTS-OF-WAY CLEARLY SHOWN