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# CITY OF COLUMBIA

## DESIGN/DEVELOPMENT REVIEW COMMISSION

November 16, 2023

**Regular Session – 4:00 PM**

There will be a public meeting before the City of Columbia Design Development Review Commission on **Thursday, November 16, 2023** at 4:00pm at **City Hall Council Chambers, 1737 Main Street, Columbia, SC**. Masks and/or social distancing are encouraged but not required of all attendees within the facility.

The public may submit letters and statements via email to [CoCDDRC@columbiasc.gov](mailto:CoCDDRC@columbiasc.gov) **until noon the day before the meeting (Wednesday)**. Please be sure to include your name and the case information, such as the address and topic of the request. These comments will be provided to D/DRC members in advance of the meeting.

For additional information, please visit our website at <https://planninganddevelopment.columbiasc.gov/> or call 803-545-3222.

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**Mary Beth Sims Branham   Robert Broom   Bruce Greenberg   Chloe Jaco  
Charles Leedecker   Phillip Maguire   Andrew Saleeby   Taylor Wolfe**

Please note that any inquiries regarding these or other projects may ONLY be directed to staff, reachable at 803-545-3222, in order to avoid ex parte communications with commission members.

**\*\* Prior to participating in the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.\*\***

### **I. CALL TO ORDER**

### **II. CONSENT AGENDA DESIGN/ HISTORIC**

1. [2819 Earlewood Drive](#) (TMS # 09110-03-04) Request for a preliminary certification for the Bailey Bill. *Earlewood Protection Area, Area A.*
2. [1419 Anthony Street](#) (TMS# 09114-01-06) Request for preliminary certification for the Bailey Bill and for a Certificate of Design Approval for exterior changes. *Cottontown/ Bellevue Architectural Conservation District*
3. [1301 Woodrow Street](#) (TMS# 11414-05-10) Request for preliminary certification for the Bailey Bill and for a Certificate of Design Approval for an addition. *Melrose Heights/ Oak Lawn Architectural Conservation District*
4. [303 Saluda Avenue](#) (TMS# 11307-07-12) Request for a Certificate of Design Approval for an addition and outbuilding. *Wales Garden Architectural Conservation District*

### **APPROVAL OF MINUTES**

[October Minutes](#)

**III. REGULAR AGENDA  
URBAN DESIGN**

1. [1245 Huger Street, NX 405 Gervais Street](#) (TMS# 08912-13-02) Request for Certificate of Design Approval for new construction. *City Center Design/Development District*
2. [746 Harden Street](#) (TMS# 11312-01-01) Request to Appeal staff decision for Certificate of Design Approval for site improvement. *Five Points Urban Design Overlay District*

**HISTORIC**

3. [1235 Maiden Lane](#) (TMS# 13901-05-18) Request a Certificate of Design Approval for new construction. *Melrose Heights/Oak Lawn Architectural Conservation District*

**IV. OTHER BUSINESS**

**V. ADJOURN**

**CORRESPONDENCE**

Please be advised that because of the amount of information provided to board members, staff encourages members of the public who would like to submit written communication as part of the public record to do so in advance of the meeting.

- If written comments are received prior to Wednesday, November 8, these comments will be published with the DDRC packets and will be distributed to Commissioners the week prior to the meeting.
- If written comments are received after Wednesday, November 8 and before 12pm Wednesday, November 15, they will be forwarded to DDRC Commissioners for their perusal.

**CONSENT AGENDA**

The Design Development Review Commission uses the consent agenda to approve non-controversial or routine matters by a single motion and vote. Examples of such items include residential site improvements such as fences, minor exterior changes, or signage. If a member of the DDRC or the general public wants to discuss an item on the consent agenda (at the beginning of the meeting), that item is removed from the consent agenda and considered during the meeting. The DDRC then approves the remaining consent agenda items.

**MEETING FORMAT**

Applicants with requests before the DDRC are allotted a presentation time of 10 minutes. This time should include but is not limited to an overview of the project, case history, and any pertinent meetings held regarding the request. This time also includes all persons presenting

information on behalf of the applicant such as attorneys, engineers, and architects. This time limit does not include any questions asked by the DDRC or staff regarding requests. PLEASE NOTE: **all** materials for a submission are due at the deadline date; any new materials presented at the meeting by the applicant may result in a deferral to allow the Commission adequate time for review.

Members of the general public are given the opportunity to address their concerns in intervals of 2 (two) minutes. **Anyone wishing to give testimony will be sworn in.** The DDRC reserves the right to amend these procedures on a case-by-case basis.

### **PUBLIC MEETING ACCOMMODATIONS**

It is the policy of the City of Columbia that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the Americans with Disabilities Act (ADA), please call the City's ADA Coordinator at (803) 545-3009 or e-mail [Gardner.Johnson@columbiasc.gov](mailto:Gardner.Johnson@columbiasc.gov) as soon as possible but no later than 48 hours before the scheduled meeting or event to request an accommodation.