BIKE PEDESTRIAN ADVISORY COMMITTEE

Monday, April 13, 2026
Quarterly Meeting, 4:30 P.M.
City of Columbia Planning & Development Services
1401 Main Street, 3rd Floor, Medium Conference Room, Columbia, S.C.

PAMELA BYNOE-REED • ZACH CAVANAUGH • DEREK DAVIS •
DOUGLAS GIOVANETTI • CARMEN LATIMER

In attendance: Pamela Bynoe-Reed, Derek Davis, Carmen Latimer
Absent: Zach Cavanaugh and Doug Giovanetti
Staff: Nicole Broner and Leigh DeForth

I. CALL TO ORDER – Chair Davis

Upon arrival of Ms. Bynoe-Reed, Mr. Davis called the meeting to order at 4:40PM.

II. REGULAR AGENDA

1. Approve October Meeting Minutes (*motion, second, and vote to approve*)

Mr. Davis moved to approve the minutes as submitted. Ms. Bynoe-Reed seconded the motion, and the motion to approve passed by unanimous vote (3-0).

2. City Planning Update (staff)

Ms. Broner reviewed the Planning Update for members present, touching on each item listed in the update. She highlighted several upcoming events and meetings which she urged BPAC members to attend, including:

- Spring Pedestrian + Bicyclist Counts: April 11 – April 25, 2026:
  - Saturdays 10:00AM – Noon (April 11, April 18, and April 25)
  - Tuesdays, Wednesdays, and Thursdays, 7:30AM – 9:30AM (April 14 – 17 + 21 – 23)
- Assembly Street (Lady – Pendleton) public meeting (the project is being called the Main Street/Vista District Connector), hosted by City Engineering + SCDOT (Thursday, April 23, 5-7PM, Capital Center (1201 Main Street), Lower Lobby, Gervais Street entrance
- Bike Month events; calendar forthcoming shortly (see Celebrate May webpage). City-sponsored events include:

    - Bike Month Proclamation, City Council Meeting, Tuesday, May 5th, at City Hall (beginning at 4pm)
    - Ride to Work Day, Friday, May 15th join a ride or ride on your own to meet at the state house for a group photo and ride up Main Street.
- Sharing the Road STAC meeting; as members of STAC, BPAC members have received an email and calendar invite (Wednesday, May 6th at 3PM in 3rd floor large conference room, 1401 Main Street)
- Sharing the Road public open houses, Tuesday, May 12, 11AM - 1PM and 4PM – 6PM at Virginia Bedford Community Center (Earlewood Park)

3. Updates to the Bylaws (review, motion, second, and vote to approve)

    i. Current bylaws
    ii. Proposed bylaw changes (clean copy, copy with strikethroughs)

Ms. Broner reviewed the changes to the bylaws; members present discussed some of the changes. Regarding Section 1, B (2), members appreciated the specificity, and staff indicated they could provide examples of prior reports created by BPAC, as none had been generated in recent memory.

Regarding Section 1, B (6) and B (7), Ms. Bynoe-Reed suggested that these items be modified to include mention of transit/bus programming. Members present agreed, and Ms. Bynoe Reed made a motion to approve the modifications to the bylaws with the addition of changes to Section 1, B (6) and B (7). Ms. Latimer seconded the motion, and the motion to approve passed by unanimous vote (3-0).

4. Strategic Planning

Ms. Broner opened the discussion, noting that it had been a while since BPAC had completed a strategic planning exercise, and she asked members present to share ideas for focuses or initiatives they felt BPAC should take on in the long term. Discussion included the following suggestions:

- Organizational/day of support for Get On Board Day, to be hosted by The COMET in April of each year (Ms. Bynoe-Reed indicated this would be a new effort that she would like The COMET to take on)
- Discussion of social media, and desire to increase name/"brand" recognition for BPAC
- Discussion of participation in / organization of Bike Month events
- Review of prior ideas provided by Mr. Davis via email in response to an earlier request of members for ideas to foster strategic planning

Ms. Broner and Ms. DeForth suggested the members present and those who could not attend take some time in advance of the July meeting to review the revised bylaws, past BPAC efforts, and recommendations of Walk Bike Columbia to formulate opportunities for BPAC members to consider during strategic planning discussions.

III. OTHER BUSINESS

IV. PUBLIC COMMENT

V. ADJOURN

There being no other business or public comment, and as Ms. Bynoe-Reed had to depart the meeting at 5:28PM, the meeting was adjourned. Informal discussion continued between the two remaining members and staff, however as a quorum was no longer present, no further business was conducted.